

**The Connection, Inc.**  
**Elm City Women and Children's Center**

**Posting Date: 1/20/2012**  
**Closing Date: 2/03/2012**

**Title:** Client Service Aide  
**Program:** Elm City Women and Children's Center  
**Supervisor:** Program Director  
**Status:** Part Time, Non-Exempt

**Program Summary** Elm City, located in New Haven, is an intermediate long term criminal justice substance abuse treatment residence for pregnant and parenting women and their children. It is licensed for 15 female beds and five children under the age of five. The program's funding is under the direction of CSSD.

**Position Summary:** The Client Service Aide provides daily support and assistance, supervision, safety, group counseling, and individual counseling for the women and children in the program. **Schedule:** Part Time/ 20 Hours per week; Primarily 2<sup>nd</sup> and 3<sup>rd</sup> shifts with weekend and holiday availability.

**Qualifications:**

One of the following three qualification requirement combinations must be met in order to be considered for this position:

<b>Education</b>	<b>and</b>	<b>Experience</b>
High School/GED	and	2 years of relevant experience
Some post secondary education	and	1 year of relevant experience
Associates Degree	and	No experience required

- Verbal and written communication skills
- Valid Connecticut driver's license and proof of insurance

Salary set forth by the President/CEO of The Connection, Inc. within the Client Service Aide wage range (\$12.00 - \$14.00 per hour).

Benefits as set forth in The Connection, Inc. Staff Handbook

**Please submit resumes to:**

The Connection, Inc. - Elm City  
Attn: Fran Fallon  
100 Roscommon Drive- Suite 203  
Middletown, CT 06457

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